



Sole Trader / Registered Business Identification Requirements

Identification Requirements

In order to open a trading account, identification is required by the Australian Government and the Australian Securities & Investments Commission.

You have chosen to open an account as a **Sole Trader / Registered Business**

Please provide at least two of the following for the business owner.

- A copy of an Australian Driver's Licence
- A copy of a utility bill with a residential address
- A copy of your most recent bank statement
- A copy of your Passport
- A copy of your Medicare Card
- A copy of your Tax File number

You can choose either of the following to be identified.

As an individual we can identify you over the phone by matching identification such as your Medicare Card, Passport, Driver's Licence, Electoral Roll.

You can call the back office support team on 1300 363 505. There will be someone there 24 hours a day Monday 7:30 a.m. through to Saturday 6:00 a.m. (whilst financial markets are open).

OR

A member of the Halifax team will contact you to attempt to identify you over the phone. If it's not a convenient time then ask them to call back at a time that suits you.

OR

Provide a certified copy of your identification and scan to Halifax Investment Services Limited to:
accounts@halifaxonline.com.au

OR

Provide a certified copy of your identification and fax to Halifax Investment Services Limited to:
02 9241 4331

OR

Post to: Halifax Investment Services Limited
Attention Administration/Account Opening
Level 40
Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

As a courtesy Halifax will arrange a business name search on behalf of you at no cost to yourself from

<http://www.companysearchesdirect.com>

Print the appropriate template below and add your identification accordingly ...

Post back form

To: Halifax Investment Services Limited
Level 40
Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

From: _____

Account name: _____

Pages including this one: _____

Comments (if any): _____

Fax back form

To: Halifax New Accounts
(02) 9241 4331

From: _____

Account name: _____

Pages including this one: _____

Comments (if any): _____

Scan back form

To: Halifax New Accounts
newaccounts@halifaxonline.com.au

From: _____

Account name: _____

Pages including this one: _____

Comments (if any): _____
